Your task is to write a letter introducing yourself to Mrs. Hoover and Mrs. Jordan, the 9th grade Honors English teachers. Save this letter on a document using this format: last name. first name. Honors English

Email this document as an attachment to [tracy.jordan@hsv-k12.org](mailto:tracy.jordan@hsv-k12.org) AND [ashlee.hoover@hsv-k12.org](mailto:ashlee.hoover@hsv-k12.org)

**If possible, please attach a picture of yourself to the email.**  
  
Your information needs to be as specific as possible. Remember to do your best on this assignment; the letter will tell us information about you, but it will also give us a first glance at your writing abilities! Each paragraph should have 4 or more sentences. Your letter should follow this format:

Begin with a salutation: Dear Mrs. Hoover and Mrs. Jordan,

Paragraph One: Include information about yourself, (your family, places you have lived, your pets, any travels, jobs, sports, hobbies, unique interests and/or talents, etc.) Be sure to include names and ages where appropriate. Tell us whatever you want us to know about you and your life! Be specific with your information.

Paragraph Two: Include information about you and the subject of language arts. What do you like to read? What movies have you enjoyed? What are your art and music interests? Be specific! What are your interests outside of academic classes? How do you learn best? What grade do you normally make in language arts? Why?

Paragraph Three: Include information about your personal and academic goals. These would include goals for this class, for this school year, for all of high school, and for life after high school.

Finally, end with a closing: Your student, Sincerely, Yours Truly, etc.

1. I have used friendly letter format.

2. I have put forth my best effort.

3. I have signed my first and last name to the letter.

4. I have written three separate paragraphs, using complete sentence format.   
  
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